Using a Chat Group in Hangouts Go to the Dock at the top right of your screen, *** 1. and scroll down until you see the Hangouts Icon 60 Groups 2. That brings you to the opening page of Hangouts YouTube Hangouts Google Hangouts ## New conversation Hi, Mr! Y6 Team 15m You: Exactly! Get started by calling or messaging a friend below. Ms Sexton 10:33 Great. Thanks. Digital Learning (posh lingo) 10:33 You: Will close all but working windows now. Th VIDEO CALL MESSAGE PHONE CALL Google Hangouts 3. At the left side of this window is your menu, Click on the conversation icon, and New conversation you get a list of conversations you have. You: Exactly! In this example you can see one 3 chats I've Ms Sexton had active. If I click on the last one (Digital Great. Thanks Learning) you'll see a brief chat I had with Digital Learning (posh lingo) You: Will close all but working windows now. Th Liam. The new window will be to the right of your screen. 🚅 Digital Learning (posh lingo) Let me check... Yep. We are a Pro school. So there is no 10 video limit. Excellent. You mean I did something right? Please go ahead with spreading the love and the skills and the knowledge... Mr • 09:49 RE: the spreadsheet of class groups. Found out how to do it. Printing class lists gave a list of the classes that each student attends! Had to go into system, create a template, and print from templates! Google Hangouts Going to paste into one spreadsheet now. Page per class Thanks John. Let me know when it's done and I'll get New conversation Will close all but working windows now. This is going to open Y6 Team a lot of browser windows You: Exactly! Ms Sexton Send a message Digital Learning (posh lingo) 4. To create a group for yourself... Click on 'New conversation. Q Enter name, email address or tel. no. 5. Click on 'New group' New group Give the group a name 16 m Ms Sexton ago

People in mayfieldcs.net

Ms Carne
hscl@mayfieldcs.net

People outside mayfieldcs.net

6. Click on the people button, and start typing in the names of the participants you want.

Click the green tick when you're done, and you 'll be able to send texts to the group and have people reply in-line.

You don't need to keep the Hangouts window open in order to keep a conversation going. It works as a pop-up within your gmail screen. Also, there's an android app, so you can have it on your phone.